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# Caritas Wu Cheng - chung Secondary School

## 2022-2023

### Application for S1 Discretionary Places

### Guidelines

Primary 6 students are invited to apply for S.1 Discretionary Places for the academic year 2022-2023.

Details regarding the application are as follows:

- I. Application Period: from 3<sup>rd</sup> January, 2022 (Monday) to 17<sup>th</sup> January, 2022 (Monday) inclusive  
[Postmark deadline: 17<sup>th</sup> January, 2022]
  
- II. The number of Secondary 1 Discretionary Places of **Caritas Wu Cheng-chung Secondary School** ( "**CWCC**" ) available for application for the academic year 2022-2023 is **30**.
  
- III. Please submit the following documents to the General Office of CWCC in person or by post:
  1. Completed application form issued by the Education Bureau for Secondary 1 Discretionary Places: Fill in "CARITAS WU CHENG-CHUNG SECONDARY SCHOOL" in the spaces provided for the "*Name of School Applied For*" in every section (Parents should tear off and keep the fourth section with the order of school selection before submitting the application form)
  2. Completed CWCC application form for Secondary 1 Discretionary Places (2022-2023) (fill in the back page or download it from the school website)
  3. A student photo (affixed on the CWCC application form for Secondary 1 Discretionary Places (2022-2023))
  4. Copy of the school report card of Primary 5 (Second Term)
  5. Copy of the school report card of Primary 6 (First Term)
  6. Copy of the HKID card, birth certificate, or document(s) showing the date of birth and the identity of permanent residency in Hong Kong
  7. Copy of relevant certificates, awards and/or proof of extra-curricular activities from Primary 4 to Primary 6 (if applicable)
  8. Copy of Certificate of Baptism (if applicable)
  9. Copy of supporting documents if any sibling(s) of the applicant is studying in CWCC (if applicable)
  10. One self-addressed stamped (\$2) envelope (Please write the applicant's name and address clearly on the envelope.)

\* There is no need to provide recommendation letters of the primary school(s).

\* Late submissions will not be considered.

\* Applications cannot be withdrawn, cancelled or changed after submission.

IV. Interview

All candidates will be invited to an interview on 26<sup>th</sup> February, 2022 (Saturday). Absentees will not be considered. No make-up interviews will be arranged. Please bring along the original copy of the above documents (No. 2, 5 – 10) for verification on the day of interview.

V. Admission criteria of Secondary 1 discretionary places application are listed as follows:

Assessment Items	Weighting
"Rank Order List" provided by the EDB	20%
Academic achievement in Primary School	20%
Conduct	20%
Extra-curricular activities	10%
Interview performance	30%

VI. Announcement of results

1. The school will notify parents of successful applicants of their inclusion in the Successful Lists for Discretionary Places by phone and e-mail on 31<sup>st</sup> March, 2022 (Thursday). Even if you do not hear from us, you may choose our school at the Central Allocation stage.
2. The results of the Secondary 1 Discretionary Places application and Central Allocation will be released at the same time on 12<sup>th</sup> July, 2022 (Tuesday). There is no need to inquire about the results prior to the release date.

VII. School Office Hours

Monday to Friday: 9:00 a.m. to 5:00 p.m.

Saturday: 9:00 a.m. to 12:00 noon

**Closed on Sunday and public holidays**

VIII. Enquiries

Please contact us at 2817-2318 within school office hours for any enquiries.



# Caritas Wu Cheng – chung Secondary School

## Application Form for S.1 Discretionary Places

### 2022-2023

#### Applicant's Particulars

Name	Surname	Photo		
	First Name			
Sex	Male / Female		Place of Birth	
Date of Birth			(DD/MM/YY)	
Religion (If applicable)			Nationality	
Correspondence Address				
Current school				
Relatives or friends studying in our school (if applicable)	Name :		Class :	Relationship :
	Name :		Class :	Relationship :
	Name :		Class :	Relationship :

#### Academic Performance / Conduct / Extra-curricular Activities

Special talent(s)				
Academic Results & Conduct Grades in P.5 & P.6	Results of P.5 Final Examination		Results of P.6 1 <sup>st</sup> Term Examination	
	Chinese	English	Chinese	English
	Maths	Conduct	Maths	Conduct

#### Parents' /Guardians' Particulars (i)

Name			
Relationship with applicant		Occupation	
E-mail		Telephone No.	

#### Parents' /Guardians' Particulars (ii)

Name			
Relationship with applicant		Occupation	
E-mail		Telephone No.	

Parent/Guardian's Signature : \_\_\_\_\_ Date : \_\_\_\_\_

- \* Applicants or their parents should submit the completed application form and other necessary documents listed in the Guidelines to the General Office of Caritas Wu Cheng-chung Secondary School in person or by post within the Form Collection Period from 3<sup>th</sup> January, 2022 (Monday) to 17<sup>th</sup> January, 2022 (Monday). The postmark deadline is 17<sup>th</sup> January, 2022 (Monday).
- \* Interviews will be held on 26<sup>th</sup> February, 2022 (Saturday).
- \* Late submissions will not be entertained.
- \* Parents should note that once submitted, the application form cannot be retrieved or cancelled and no change can be made to the order of school preference.
- \* The school will notify parents of successful applicants of their inclusion in the Successful Lists for Discretionary Places by phone and e-mail on 31<sup>st</sup> March, 2022 (Thursday).
- \* The results of the Secondary 1 Discretionary Places application and Central Allocation will be released at the same time on 12<sup>th</sup> July, 2022 (Tuesday). There is no need to inquire about the results prior to the release date.
- \* All information on the application form is collected for selection purposes only. Data of applicants who are not offered a place will be destroyed at the end of the scholastic year.