Caritas Wu Cheng-chung College
Implementation Plan of "Learning Support Grant"

Objectives and measures		Targets	Evaluation Methods	Success Criteria	Resources /Budget	Schedule	Teacher-in-charge
Objectives	**Measures**						
Use diverse teaching and learning strategies to enhance the learning interest and effectiveness of students with special learning needs.	Encourage colleagues to further develop their teaching skills and strengthen professional community building among staff. Three teachers and one student counselor provide dedicated support	Participating Students	Teacher observations of student performance and discussions in meetings	70% of teachers agree that the activities successfully achieve the objectives.	$814,222	Term 1	Members of the Student Care Committee
Organize volunteer activities to realize the core values of Catholic education and train students' social, collaborative, and communication skills.	Collaborate with the Guidance Committee to organize a community service activity in line with the training of the committee's social group.	Participating Students	Participant surveys and teacher observations of student performance, followed by discussions in meetings	70% of participants are satisfied with their performance; 70% of teachers agree that the activities successfully achieve the objectives.	$9,000	Whole Year	Members of the Student Care Committee, Guidance Teachers, Class Teachers

(I) Regular Activities

Objectives and measures		Targets	Evaluation Methods	Success Criteria	Resources /Budget	Schedule	Teacher-in-charge
Objectives	**Measures**						
1. Early identification of students with special educational needs to provide appropriate support as soon as possible.	1.1 Observe all students and refer suspected cases through different stakeholders such as parents, teachers, social workers, and primary schools; refer cases to relevant experts for professional assessment. Maintain proper access to student reports after cases are established. 1.2 Report cases to the Education Bureau at the beginning of each school year to apply for funding, and update the care list twice a year for staff to monitor students' situations.	Students suspected of having special educational needs	Teacher survey	70% of teachers agree that the support effectively aids student learning.	-	Whole Year	All teachers, Members of the Student Care Committee
2. Implement assessment and learning adjustments based on professional advice.	2.1 Coordinate with the Academic Committee to implement assessment adjustments in school according to professional advice. Monitor whether these adjustments effectively help students demonstrate their abilities in assessments and apply for relevant adjustments in public examinations. 2.2 Provide appropriate learning adjustments for	Students needing adjustments	Follow-up teachers fill out "Individual Student Year-End Review Forms" to collect feedback from various stakeholders.	70% of parents agree that the adjustments are effective	-	Whole Year	Members of the Student Care Committee

	students based on professional advice, such as providing assistive teaching materials, recommending additional time from subject teachers, changing response formats, and offering after-school support.						
3. Support the social, emotional needs, and career planning of students with special educational needs.	3.1 Organize groups for students reported each year, including speech therapy, social groups, and field trips.	Students with special educational needs and other participants	Participant surveys and teacher observations of group processes, followed by discussions in meetings.	70% of students agree that the group effectively achieves its objectives.	$30,000	Whole Year	Members of the Student Care Committee
	3.2 Collaborate with the Guidance & Discipline Committee, school social workers and school counsellor to support students with mental health needs. Organize group activities and inclusive events based on student needs each year, following up on cases to develop students' awareness of society and the world, and prepare them for future careers.	Students with mental health needs and other participants	Participant surveys and teacher observations of activity processes, followed by discussions in meetings.	70% of students agree that the activities effectively achieve their objectives.	$20,000	Whole Year	Members of the Student Care Committee
	3.3 Provide support for non-Chinese speaking students with special educational needs based on their requirements each year.	Students with special educational needs	Follow-up teachers fill out "Individual Student Year-End Review Forms" to collect feedback from various stakeholders, and class teachers gather parent feedback, which the committee discusses in meetings.	70% of parents agree that the school effectively supports students.	$10,000	Whole Year	Members of the Student Care Committee
	3.4 At the end of the school year, provide parents with a summary of student support and collect feedback from parents to improve the committee's work.	Students with special educational needs	Follow up with teachers to fill out the "Individual Student Year-End Review Form" to collect feedback from various stakeholders. Class teachers collect parent feedback, and the committee discusses the collected responses in meetings.	70% of parents agree that the school effectively supports students.	-	End of school year	Members of the Student Care Committee, Class Teachers

4. Enhance teachers' professional competence in caring for students with special educational needs.	4.1 Strategically recommend training courses for teachers to further their education on caring for students with special educational needs in consultation with the Teacher Professional Development Committee. Encourage teachers to enhance their electronic teaching skills and use information technology to aid teaching.	School teachers	Compile statistics on teacher training data.	Ensure at least one teacher attends the Education Bureau's basic, advanced, or specialized courses each year.	-	Whole Year	Members of the Student Care Committee, Teacher Professional Development Committee
	4.2 Update the library's relevant reference materials for teachers and timely distribute continuing education information to teachers.	School teachers	Gather teacher statistics and discuss in meetings.	Update library reference materials for teachers at least once a year and notify teachers about Education Bureau training information at least once.	$2,000	Whole Year	Members of the Student Care Committee